

**30th Democrats 2010 Legislative District Caucus  
Proposed Agenda and Rules for 30th  
Legislative District Caucus**

Sunday, March 14, 2010

**I. AGENDA**

- A. 12:00 p.m. – Registration Opens
- B. 1:00 p.m. – Call to order.
- C. Flag salute
- D. Appointment of Temporary Secretary, Sergeant-at-Arms, and Parliamentarian
- E. Initial Credentials Report
- F. Adoption of Agenda and Rules
- G. Election of Permanent Chair
- H. Appointment of Permanent Secretary, Sergeant-at-Arms, and Parliamentarian
- I. Final Credentials Report
- J. Election of State Convention Delegates and Alternates (Not to occur before 1:15 p.m.)
- K. Adoption of Platform
- L. Adoption of Resolutions
- M. Good of the Order
- N. Adjournment – no later than 4:00 p.m.

**II. RULES**

**A.** The Legislative District Caucus shall be held on Sunday, March 14, 2010, commencing at 1:00p.m., at Federal Way High School Cafeteria, 30611 16th Ave S., Federal Way, WA 98003

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**B.** Participants of the Legislative District Caucus shall be all registered voters residing in the 30<sup>th</sup> Legislative District who are willing to sign in and be known as Democrats.

**C.** At the time of signing in, eligible voters shall sign in by family name. A voluntary suggested contribution of \$15 will be asked of all participants of the Legislative District Caucus. Payment shall not be a condition of participation or election.

**D.** The Legislative District Chair or the Chair's designee shall serve as the Temporary Chair of the Caucus.

**E.** The Chair of the Credentials Committee shall present the report of the Credentials Committee which shall include the following:

**1.** The total number of participants registered and seated at the time the report is given;

**2.** Presentation of challenges for decision by the Legislative District Caucus as a whole, starting with the lowest numbered precinct and proceeding in alpha-numerical order until all challenges are resolved. If the challenge is sustained, that individual shall be ineligible to vote be elected as a State Delegate. No one may vote on the question of his or her own challenge.

**3.** The Credentials Committee may seat unchallenged voters who arrive after the initial Credentials Committee report.

**F.** The Chair of the Rules Committee shall present the report of the Rules Committee.

**G.** Any registered participant may be nominated by another registered participant for the position of Permanent Chair of the Caucus. Any participant may nominate him or herself for candidacy. Nominations, seconding speech and speeches by the candidate on his or her own behalf shall not total more than two (2) minutes per nominee. A majority is required to elect. If no person has a majority, the candidate receiving the fewest votes is dropped and balloting shall be repeated using the remaining names. This procedure shall be repeated until a candidate receives a majority. If there is only one nominee, the Permanent Chair shall be elected by a voice vote. (The Permanent Chair hereafter shall be referred to as the Chair.)

**H.** The Chair shall appoint a Permanent Secretary, Sergeant-at-Arms, and Parliamentarian.

**I.** The Chair shall announce the allocation of State Convention Delegates and Alternates to the Legislative District Caucus. The allocation to the 30<sup>th</sup> Legislative District for 2010 is twenty (20)

Delegates and ten (10) Alternates. The 30<sup>th</sup> Legislative District will endeavor to elect ten (10) female Delegates, ten (10) male Delegates, five (5) female Alternates and five (5) male Alternates. If there are not enough candidates to meet these gender balance ratios, then the gender allocation may be adjusted at the discretion of the Chair.

**J.** The Election of State Convention Delegates and Alternates:

**1.** Each candidate for State Convention Delegate or Alternate must be a resident registered voter in the Legislative District. Each candidate for State Convention Delegate or Alternate shall be nominated individually. No second is required. A candidate who is not present must signify in advance, in writing individually, that he/she will serve if elected and that he/she is a Democrat and is willing to be known as such. The letter of any absent candidate shall be read

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by the Chair and shall constitute a nomination, no second required. All other nominations shall be made by signing the nomination list at the registration table. Each candidate shall have up to one minute (including time spent by the Chair reading an absent candidate's nomination letter) or speech on his/her behalf.

**2.** Voting shall be by signed ballot, and a ballot to be counted must have all positions filled with no duplications. The Chair shall give clear notice to the Caucus participants that they must vote for the allotted number of candidates, give adequate time to do so, and ask participants to check their ballots before turning them in. A majority of those present and voting shall be required in order to elect State Convention Delegates. The Chair shall provide the ballots. After the votes are collected and tallied, the person receiving the most votes and the required majority of the votes shall be declared elected, the person receiving the next most votes and a majority of the votes shall be declared elected, and so forth until all allotted State Delegate positions are filled or until candidates are no longer receiving a majority of the vote. If candidates are no longer receiving a majority of the vote and State Delegate slots are still available, then a second vote must be taken to fill the remaining slots.

Election as a State Delegate in the second vote will be contingent on the same factors as the first vote. This process shall continue until all State Delegate slots are filled. In case of a tie vote, the assignment of a State Delegate position shall be by lot.

**3.** State Convention Alternates shall be identified from the same set of ballots used for the election of State Delegates. For each gender, the candidate for State Delegate receiving the most votes after all State Delegate slots are filled shall become Alternate number one, and the Alternate receiving the next most votes shall be Alternate number two, and so forth. In case of a tie vote, the ranking of State Alternates shall be by lot. The Legislative District delegation shall be divided between women and men in both the Delegate and Alternate categories unless there is an insufficient number of nominees from one gender to fill available positions.

**K.** The Chair shall appoint a representative Tally Committee of non-candidates. All ballots shall be returned to the State Democratic Headquarters and shall be retained by the State Chair until the State Convention has adjourned.

**L.** At the time of the election, each elected State Convention Delegate shall be provided information on the State convention Registration, dates and Locations. The Secretary shall send a list of State Delegates and Alternates with addresses and phone numbers to the State Chair within five (5) days.

**M.** At the discretion of the Chair, consideration of Platform and Resolutions may commence at any time without amendment of the agenda or suspension of the rules.

**N.** A motion to table shall be out of order at all times.

**O.** Debate shall alternate pro and con, limited to two speakers for and two speakers against any motion, each speaker to speak no more than one minute.

**P.** A quorum shall consist of 40 percent of the number of Caucus participants as shown on the Credentials report, as most recently amended. The existence of a quorum may not be challenged before adoption of the Platform.

**Q.** All Caucus participants shall be permitted to vote to adopt the Platform and Resolutions. If the adoption of the Platform is not completed during the time

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allotted for the Caucus, then in addition to the Caucus participants, all elected or appointed Precinct Committee Officers (PCOs) and Members in good standing of the 30th District Democrats shall be permitted to vote to adopt the Platform and Resolutions.

**R.** Consideration of resolutions shall be as follows:

**1.** Up to 5 resolutions submitted before March 4<sup>th</sup> and proposed by the Platform Committee shall be considered in priority order, with their recommendation serving as a motion to adopt. Signed amendments shall be submitted to the Platform committee table in writing prior to debate. Technical corrections may be accepted by the Platform chair without debate. Resolutions that are adopted at the LD Caucus will be submitted to the King County Platform & Resolutions Committee and to the Washington State Platform & Resolutions Committee for their consideration.

**2.** The required Washington State Democratic Central Committee format for resolutions can be found on the following web page: <http://www.wa-democrats.org> in the "ABOUT US" pulldown. All resolutions shall be limited to one page and must contain contact information for their author. Duplicate submissions may be merged.

**3.** Any resolutions that meet the criteria for consideration at the caucus but are not considered prior to adjournment or recess, may be considered at a future regular meeting of the 30<sup>th</sup> District Democrats.

**R.** Proxy voting shall not be allowed.

**S.** In order to elect a diverse delegation to the State Convention, per the Affirmative Action Goals identified in the 2010 Delegate Selection and Affirmative Action Plan, particular efforts shall be made to encourage LD Caucus participation by women, African Americans, Hispanic/Latinos, Native Americans, Asian/Pacific Islanders, and persons with disabilities. The LD Caucus also encourages participation by youth, persons over 65 years of age, LGBT individuals, Labor, persons with a high school education or less, and persons of economic disadvantage.

**T.** A motion to adjourn shall be out of order prior to the adoption of the platform or 4:00 p.m. whichever occurs first.

**U.** The latest edition of Robert's Rules of Order shall prevail in all matters not specifically covered herein.